



Shacklewell Primary School
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Executive Headteacher: Mrs Michelle Thomas
Headteacher: Ms Nicole Reid

Wednesday 7th September 2016

Dear Parents/Carers,

Re: Mayoral Election

You may be aware of the forthcoming Mayoral Election due to take place on **Thursday 15th September 2016**. We have been asked for the school to be used as a polling station. Unfortunately this will mean that we will have to close the school for pupils on this date.

We do realise that this may be disruptive for many parents and apologise in advance for any inconvenience this will cause you.

I would like to thank you in advance for your cooperation.

Yours sincerely,

Nicole Reid

Headteacher

